

THESE MINUTES ARE SUBJECT TO THE APPROVAL OF THE TRUSTEES

JAMES E. NICHOLS MEMORIAL LIBRARY

TRUSTEE MEETING MINUTES

CONFERENCE ROOM, CENTER HARBOR

MARCH 23, 2009 5:00 P.M.

MEMBER'S PRESENT Helen Heiner, Sarah Heath, Bess Hanson, Karin Karagozian, Chuck DiCecca

MEMBER'S EXCUSED/ABSENT Jo Morse

OTHER'S PRESENT Jon Kinnaman, Diane & Richard Drenkhahn

CALL TO ORDER 5:00 PM

APPROVAL OF MINUTES Minutes of the January, 2009 meeting were accepted as written.

SPECIAL PRESENTATION Selectman Richard Drenkhahn spoke to the Trustees about the new proposed police station on the Brooks property located on Chase Circle. A diagram showing the layout of the police station in relationship to the Library and the Town Office Building was presented. Selectman Drenkhahn indicated that the proposal would possibly require moving the memorial park closer to the library. There would be walkways from each building connecting the library, town office, fire station, and new police station. There would be a park-like setting between all the buildings. There will be a public parking lot that library patrons can access and use the walking paths to get to the library. It is hoped that the plan and cost will be brought to the 2010 Town Meeting. Meetings are the first and third Thursday of the month at 7:00 PM and open to the public. All trustees were in agreement that this is a positive move for the town.

LIBRARIAN'S REPORT: The cost of the InfoCentre Upgrade is between \$400 and \$600. There was discussion about replacing the Encyclopedia set. We can purchase the 2009 edition with online subscription for \$949. A question was raised about whether we can purchase just the online subscription. Jon will check that out for next meeting. New spreadsheets are in effect for keeping track of hours, book purchases etc... An adding machine with tape has been purchased to assist with accuracy of figures.

TREASURER'S REPORT: Nothing unusual in the Jan and Feb reports. Repairs and maintenance for computers was handled over the phone. The pass for the Squam Lakes Science Center is \$300 and the pass for the Shaker Museum is \$100. Sarah will talk to the bank about paying for the Squam pass as they have in the past. Bess asked about the Remick Farm and if they have a membership. This will be

checked out. We will also get some brochures for the library. It was moved by Karin Karagozian and seconded by Bess Hanson to purchase the passes for both the Squam Lakes Science Center and the Shaker Museum.

ELECTION OF OFFICERS: Sarah Heath moved the nomination of the current slate of officers. Bess Hanson seconded. Vote was unanimous in favor.

OLD BUSINESS:

POLICIES: A review and discussion of the Personnel Policy occurred. Edits will be made and the Policy will be available for Trustees to review prior to the next meeting. The Technology Policy, Disaster Plan, Risk Management Policy, and Building and Maintenance Policies will be available at the library for Trustees to review and sign off on.

TOWN MEETING REPORT: Helen and Sarah updated the Trustees on the town meeting and acceptance of the library budget.

NEW BUSINESS: None

SCHEDULE OF MEETINGS: Tabled until next meeting

MOTION TO ADJOURN: 7:09 PM

NEXT MEETING SCHEDULED - APRIL27TH 2009 5:00 P.M.