

These Minutes Are Subject to the Approval of the Trustees

James E. Nichols Memorial Library

Trustee Minutes

September 28th 2009

Present, including staff and visitors: Helen
Heiner, Sarah Heath, Jo Morse, Bess Hanson, Karin
Karagozian, Chuck DiCecca, Jon Kinnaman

None

Absent/excused:

Call to Order:

5 PM

Approval of minutes: The minutes of the
August 24th, 2009 were accepted with one
correction. Under Unfinished Business the book
drop would not open all the way due to the Library
doors ornamentation not the book drop doors
ornamentation.

Treasurer's report: The Treasurer's Report
was accepted as presented. Sarah informed the
Trustees that Mango preformed a fire inspection
and test when installing the panic button, which
added \$475 to the bill. Adel XT billed \$106.25 for
work done on the registry files for the circulation
workstation. Joe Price was paid \$125 for his work
on the back door leak.

Librarian's report: Jon presented his report
to the Trustees. August had the largest patron
activity since July 2005. The magazine display was
moved to the reference/meeting room in order to
make room for juvenile non-fiction shelving. Three
separate computer issues needed to be resolved and
Steve from Adel XT was able to deal with the
situation.

Committee Reports

Policy Committee: Sarah reported that the
Policy Review committee met today and updated
policies will be presented at the October meeting.

Unfinished business

Book drop: Joe Price provided a quote of
\$400 for modifying the current book drop. It was
moved by Chuck and seconded by Bess to accept
the bid from Joe Price and have him begin

modifying the current book drop. Vote was unanimous in favor.

Maintenance of building: Jo Morse reported that she had not received any responses/proposals as of today's date regarding sealing the building. She also informed the Trustees that there are grants that can be applied for regarding the preservation of historic buildings. The grant would need to be submitted January 1, 2009.

Rotary Thank-You: Jon passed around a thank-you note to the Rotary for the money used to beautify the outside of the library including park benches, a trellis and plant supplies. An article will also appear in the Thursday edition of the Meredith News.

100th birthday celebration: The Trustees agreed that the Library should celebrate its 100th Birthday on Memorial Day weekend. An Open House will be planned and Helen will speak with Parks and Recreation so that we can plan together. Jon suggested a booklet be created regarding the history of the library. It was suggested that we put a request for memories of the library on our website. We will need to budget for this celebration.

New Back Door: Sarah reported that the new door was delivered to Joe Price however he refused to accept the delivery, as the windows in the door were not the style that the Trustees picked out. We are waiting for the correct door to be delivered.

New Business

Library Furnishings: It was moved by Karin and seconded by Jo to purchase an Anti-fatigue mat for behind the circulation desk at the price of \$49. Vote was unanimous in favor.

It was moved by Chuck and seconded by Karin to purchase an area rug and throw pillows for the children's section of the library at the cost of \$500. Vote was unanimous in favor.

Open items: There was discussion about the use of Kindles in the library. It was determined that the Trustees needed more information and Jon was assigned to provide the information at the next Trustee meeting.

It was moved by Bess and seconded by Karin to approve sending Jon to the READS fall program on October 23rd in Portsmouth (\$25 registration & \$22 travel). Vote was unanimous in favor.

Budget planning: The Trustees reviewed the current year budget and began a discussion about next year's budget. There was discussion about the library hours and if they need to be modified to meet the needs of the patrons. Helen and Sarah will seek guidance from the selectman regarding the budget and report at the next Trustees meeting.

Motion to adjourn:

7:00 PM

Next meeting:

October 26th 2009 5PM